Maryland
DEPARTMENT OF SOCIAL AND ECONOMIC MOBILITY
OFFICE OF MINORITY BUSINESS ENTERPRISE

Dear Certified Business Owner:

As you are aware, the Maryland Department of Social and Economic Mobility's Office of Minority Business Enterprise maintains the Certified Business Directory, an online directory of certified Minority Business Enterprise (MBE) firms. Your listing includes the option to name up to three professional references. This is not a mandatory requirement. It is, however, an opportunity to enhance your listing and provide valuable information to those seeking services from MBE firms.

If you choose to submit references, complete the reference data information form on the reverse side of this letter and return it by mail or email to the address below. Please note, the form must be signed.

Office of Minority Business Enterprise
7201 Corporate Center Drive
Hanover, MD 21076
Email: mbe.dosem@maryland.gov

If you have any questions, call our office at 410-865-1269.

REFERENCE DATA
CERTIFIED MINORITY/DISADVANTAGED BUSINESS ENTERPRISE FIRMS

Name of Firm: _____

Certification Number: _____

Reference Information:

Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____

Type of Work Performed: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____

Type of Work Performed: _____

Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact Person: _____

Type of Work Performed: _____

By signing and submitting this document, I affirm that I am authorized by _____ (Name of Firm) to make these statements on its behalf. I also affirm that these statements are true and correct to the best of my knowledge, information, and belief. By providing this information, I agree on behalf of _____ (Name of Firm) to permit the State of Maryland to publish this information both electronically and in print, and release and discharge the State of Maryland, its departments, officers, agents, and employees from any claim, suit, judgment, expenses, damages, and costs of any kind arising out of or resulting from errors, omissions, or negligent acts relating to or concerning the publication of the information provided.

Signature: _____ Printed Name: _____

Title: _____ Company: _____

Date: _____